

## DC Insurance Services, Inc. - Statement of Privacy.

DC Insurance Services, Inc. is committed to protecting your privacy. This Statement of Privacy applies to DC Insurance Services, Inc. Web site and governs data collection and usage at all DC Insurance Services, Inc. sites and services; it does not apply to other online or offline sites, products or services. Please read the DC Insurance Services, Inc. Statement of Privacy. DC Insurance Services, Inc. is a general audience web site, intended for users of all ages. Personal information of all users is collected, used and disclosed as described in this Statement of Privacy.

### **Collection of your Personal Information**

As an E-commerce Web site, DC Insurance Services, Inc. collects personal information, such as your e-mail address, name, home or work address or telephone number. Information collected by DC Insurance Services, Inc. is used solely for the purpose of billing and shipping your online purchases. DC Insurance Services, Inc. does not collect any information about your computer hardware and software. DC Insurance Services, Inc. encourages you to review the privacy statements of Web sites you choose to link to from DC Insurance Services, Inc. so that you can understand how those Web sites collect, use and share your information. We are not responsible for the privacy statements or other content on Web sites outside of the DC Insurance Services, Inc. Web site.

### **Use of your Personal Information**

DC Insurance Services, Inc. and its operational service partners collect and use your personal information to process product orders and deliver the products requested.

DC Insurance Services, Inc. does not sell, rent or lease its customer lists to third parties. We occasionally hire other companies to provide limited services on our behalf, such as handling the processing and delivery of mailings, providing customer support, processing transactions, or performing statistical analysis of our services. We will only provide those companies the personal information they need to deliver the service. They are required to maintain the confidentiality of your information and are prohibited from using that information for any other purpose. DC Insurance Services, Inc. may access and/or disclose your personal information if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on DC Insurance Services, Inc. or the site; (b) protect and defend the rights or property of DC Insurance Services, Inc., including its Web site; or (c) act under exigent circumstances to protect the personal safety of users of DC Insurance Services, Inc. or the public. Personal information collected on this site may be stored and processed in the United States. DC Insurance Services, Inc. abides by the safe harbor framework as set forth by the U.S. Department of Commerce regarding the collection, use, and retention of data from the European Union.

**Control your Personal Information**

DC Insurance Services, Inc. offers its customers choices for the collection, use and sharing of personal information. You may go notify us of your preferences by emailing [lisa@dcins.com](mailto:lisa@dcins.com) . Please be sure to provide complete account information so we can identify you in our records.

**Security of your Personal Information**

DC Insurance Services, Inc. is committed to protecting the security of your personal information. We use a variety of security technologies and procedures to help protect your personal information from unauthorized access, use, or disclosure. For example, we store the personal information you provide on computer systems with limited access that are located in controlled facilities. When we transmit highly confidential information (such as a credit card number) over the Internet, we use a secure and encrypted payment gateway so your information is protected.

**Changes to this Statement**

DC Insurance Services, Inc. may occasionally update this Statement of Privacy to reflect company and customer feedback. If there are material changes to this Statement or in how DC Insurance Services, Inc. will use your personal information, DC Insurance Services, Inc. will prominently post such changes prior to implementing the change. DC Insurance Services, Inc. encourages you to periodically review this Statement to be informed of how DC Insurance Services, Inc. is protecting your information.